

GOVERNMENT OF WEST BENGAL
OFFICE OF THE BLOCK DEVELOPMENT OFFICER
BUDGE BUDGE-II DEVELOPMENT BLOCK

&
OFFICE OF THE BUDGE BUDGE-II PANCHAYAT SAMITY
SOUTH 24 PARGANAS

Ph : (033) 24806546

Email : bdo.budgebudge.2@gmail.com

CERTIFICATE OF CHARGE

We, the following undersigned officers are hereby delivering and receiving the charges of Block and Panchayat Samity in reference to Momo No 28/1(4)/OE dt 09/02/2018 of the Additional District Magistrate (Gen), South 24 Parganas in the event of taking Earned Leave of Sri Jyoti Prakash Halder, Block Development Officer & Executive Officer of this office for the period from 07/02/2018 to 22/02/2018.

Signature of the Relived Officer
(Name in Block letter & Service Designation)

Signature of the Reliving Officer
(Name in Block letter & Service Designation)

Suman Saha
(SUMAN SAHA) 23.02.18
Joint Block Development Officer
Budge Budge II Development Block
South 24 Parganas

Jyoti Prakash Halder 23/2/18
(JYOTI PRAKASH HALDER)
Block Development Officer
Budge Budge II Development Block
South 24 Parganas

I (The Relieving Officer) certify that, I have examined the accounts and checked the relevant Pass Books for the both Block & Panchayat Samity inspected the stores counted signed & measured certain articles and the state of records in order.

Jyoti Prakash Halder 23/2/18
Block Development Officer
Budge Budge II Development Block
&
Executive Officer
Budge Budge-II Panchayat Samiti
South 24 Parganas

Memo No. : 393(7)

Date : 23.02.2018

Copy forwarded for kind information and necessary action to:-

1. The Joint Secretary to the Govt of West Bengal, P&AR Department, WBCS Cell, Nabanna, Howrah.
2. The District Magistrate, South 24 Parganas (Officer Establishment Section)
3. The Additional District Magistrate (Gen), South 24 Parganas.
4. The Sub-Divisional Officer, Alipore (Sadar), South 24 Parganas.
5. Sri Jyoti Prakash Halder, WBCS (Exe), Block Development Officer, Budge Budge-II Development Block, South 24 Parganas.
6. Sri Suman Saha, Joint Block Development Officer, Budge Budge-II Development Block South 24 Parganas.
7. Establishment Section of this office.

Jyoti Prakash Halder 23/2/18
Block Development Officer
Budge Budge-II Development Block

Jyoti Prakash Halder 23/2/18
&
Executive Officer
Budge Budge-II Panchayat Samiti
South 24 Parganas