



National Council for Secretariat Training & Development

(An ISO 9001;2015 Organization)

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INTERNATIONAL STUDY TOUR

Annual Training Calendar

Financial Year 2026–27

WHO WE ARE

About NCSTD

The National Council for Secretariat Training & Development (NCSTD) is an autonomous organisation registered with the Department of Labour, Govt. of NCT of Delhi, and with the Ministry of Micro, Small and Medium Enterprises. It represents various segments of Indian Industry.

Its primary mission is to provide high-quality training to officers from Central and State Government services, as well as personnel from various organised and subsidiary services. By enhancing the skills and competencies of these officials, NCSTD plays a pivotal role in strengthening administrative capabilities and improving overall governance standards.

The Training Calendar for FY 2026–27 is a compilation of self-run training programmes at various locations across diverse subjects. NCSTD also conducts focused, customised training programmes as per special requirements of client organisations.

SCOPE OF WORK

Capacity Building Initiatives

The Capacity Building programme, facilitated through Technical Cooperation Programs with various governments and international partners, encompasses a diverse range of thematic areas aimed at enhancing leadership, managerial skills, and business administration. The programme addresses critical global challenges while emphasising Smart and Sustainable Cities development.

Collaboration with governments from Europe, UAE, Russia, Japan, and Southeast Asian countries underscores the international nature of this endeavour, fostering cross-cultural learning and knowledge exchange. Thematic areas include: Seismology & Earthquake Engineering, Tsunami Disaster Mitigation, Urban Water Supply Systems, Public Health & Food Security, Disaster Risk Reduction, Infrastructure Development, Gender Mainstreaming Policies, Renewable Energy, Forestry Management, Smart & Sustainable Cities, Civil Supplies Management, and Parliamentary Systems.

Important Instructions for Nominating Authorities

1. Programme Scope & Institutional Scope

Target Audience: Mid-to-senior level administrators — Senior Government Officials (Central/State/UTs), PSU executives, officers from Autonomous Bodies, Boards & Govt. Corporations.

Curriculum Focus: Global urban transformation, major infrastructure revitalisation, and smart city governance via on-site inspections, bilateral briefings, and operational case studies.

Certification: Certificate of Participation issued exclusively to officials who complete 100% of the scheduled itinerary, including all technical site briefings and field visits.

2. Direct Programme Inclusions

Programme Management: Full administration costs, international faculty honorariums, specialised study tour materials, and institutional venue infrastructure.

Aviation & Group Transit: Standard economy class return airfare, airport transfers, and group logistics via luxury AC coaches.

Visa & Clearances: Processing fees, embassy coordination, and administrative clearances.

Accommodation: Lodging at a verified 4-star property for the full programme duration.

Partial Dietary: Daily buffet breakfast at the designated hotel throughout the tour.

Comprehensive Insurance: Coverage for travel disruptions, emergency medical, transit delays, and baggage loss.

3. Explicit Programme Exclusions

Daily Meals: All lunches and dinners are excluded. Participants should utilise the standard DA issued by their parent department.

Business Class Upgrade: Optional at an additional cost of INR 3,96,000 + GST 18% per participant, funded by the sponsoring department.

Personal Expenses: Room service, laundry, personal telephone charges, mini-bar usage, and out-of-pocket travel outside the official itinerary.

4. Funding Mechanism & Financial Protocol

Advance Remittance: The composite participation fee must be processed in advance to secure seat confirmation following nomination approval.

Budget Heads: Debit under "DTE/FTE" or "Training & Human Resource Development" as per GFR compliance.

No Exceptions: Participants will not be permitted to join without full fee remittance within the specified institutional deadline.

5. Administrative Mandates & Compliance Deadlines

60-Day Rule: Clear passport photocopies along with formal, signed nomination letters must be submitted to NCSTD at least 60 days prior to programme commencement. Non-negotiable.

Seat Availability: Nominations locked on strictly first-come, first-served basis, subject to seat availability and successful fee clearance.

Non-Refundability: Once the participation fee is processed, it is strictly non-refundable as funds are immediately committed to international suppliers.

Substitutions Permitted: Departments may substitute an alternate candidate of equivalent rank at no additional charge, or carry forward credit to a future NCSTD programme.

Our assistance in this matter is greatly appreciated, and we eagerly await your confirmation and any further responses at your earliest convenience.

FY 2026–27

Annual Training Calendar

August 2026

#	Programme Title	Destination	Dates	Cost + GST
1	Intl. Executive Exposure Programme on Public Administration, Administrative Reforms & Institutional Transformation	London & Edinburgh, UK	06–13 Aug 2026	₹4,96,000
2	Intl. Executive Exposure Programme on Leadership & Managerial Skills, Management & Business Administration	Tokyo & Osaka, Japan	06–13 Aug 2026	₹4,96,000
3	Intl. Executive Exposure Programme on Good Governance, Administrative Excellence & Institutional Effectiveness	Singapore, Malaysia & Thailand	23–30 Aug 2026	₹4,96,000
4	Intl. Executive Exposure Programme on Health Infrastructure Planning, Development & Healthcare Operations	Melbourne & Sydney, Australia	23–30 Aug 2026	₹5,96,000

September 2026

#	Programme Title	Destination	Dates	Cost + GST
5	Intl. Executive Exposure Programme on Legislative Procedures, Parliamentary Systems & Democratic Governance	London & Edinburgh, UK	06–13 Sep 2026	₹5,96,000
6	Intl. Executive Exposure Programme on Infrastructure Planning, Development & Public–Private Partnerships (PPP)	Dubai & Abu Dhabi, UAE	06–13 Sep 2026	₹4,96,000
7	Intl. Executive Exposure Programme on Public Sector Reforms, Performance Management & Citizen-Centric Service Delivery	New York & Washington DC, USA	23–30 Sep 2026	₹4,96,000
8	Intl. Executive Exposure Programme on Public Health, Preventive Healthcare & Health Promotion Systems	Singapore, Malaysia & Thailand	23–30 Sep 2026	₹4,96,000

October 2026

#	Programme Title	Destination	Dates	Cost + GST
9	Intl. Executive Exposure Programme on Urban Governance, Smart & Sustainable Cities, City Management & Spatial Planning	Barcelona & Madrid, Spain	06–13 Oct 2026	₹4,96,000
10	Intl. Executive Exposure Programme on Financial Governance, Government Finance, Fiscal Management & Public Sector Financial Systems	New York & Washington DC, USA	06–13 Oct 2026	₹5,96,000
11	Intl. Executive Exposure Programme on Health Infrastructure Planning, Development & Healthcare Operations	Melbourne & Sydney, Australia	23–30 Oct 2026	₹5,96,000
12	Intl. Executive Exposure Programme on Infrastructure Planning, Development & Public–Private Partnerships (PPP)	Dubai & Abu Dhabi, UAE	23–30 Oct 2026	₹4,96,000

November 2026

#	Programme Title	Destination	Dates	Cost + GST
13	Intl. Executive Exposure Programme on Integrated Transport Systems, Strategic Connectivity & Urban Mobility	Tokyo & Osaka, Japan	06–13 Nov 2026	₹5,96,000
14	Intl. Executive Exposure Programme on Leadership & Managerial Skills, Management & Business Administration	Dubai & Abu Dhabi, UAE	06–13 Nov 2026	₹4,96,000
15	Intl. Executive Exposure Programme on Affordable Housing, Housing Policy & Urban Development	Melbourne & Sydney, Australia	23–30 Nov 2026	₹4,96,000
16	Intl. Executive Exposure Programme on Agriculture Policy, Food Security, Rural Livelihoods & Civil Supplies Management	Vietnam & Indonesia	23–30 Nov 2026	₹4,96,000

December 2026

#	Programme Title	Destination	Dates	Cost + GST
17	Intl. Executive Exposure Programme on Public Health, Preventive Healthcare & Health Promotion Systems	Singapore, Malaysia & Thailand	06–13 Dec 2026	₹4,96,000
18	Intl. Executive Exposure Programme on Leadership & Managerial Skills, Management & Business Administration	London & Edinburgh, UK	06–13 Dec 2026	₹5,96,000
19	Intl. Executive Exposure Programme on Leadership & Managerial Skills, Management & Business Administration	Tokyo & Osaka, Japan	23–30 Dec 2026	₹5,96,000
20	Intl. Executive Exposure Programme on Urban Governance, Smart & Sustainable Cities, City Management & Spatial Planning	Barcelona & Madrid, Spain	23–30 Dec 2026	₹4,96,000

January 2027

#	Programme Title	Destination	Dates	Cost + GST
21	Intl. Executive Exposure Programme on Leadership & Managerial Skills, Management & Business Administration	Dubai & Abu Dhabi, UAE	06–13 Jan 2027	₹4,96,000
22	Intl. Executive Exposure Programme on Health Infrastructure Planning, Development & Healthcare Operations	Melbourne & Sydney, Australia	06–13 Jan 2027	₹5,96,000
23	Intl. Executive Exposure Programme on Financial Governance, Government Finance, Fiscal Management & Public Sector Financial Systems	New York & Washington DC, USA	23–30 Jan 2027	₹4,96,000
24	Intl. Executive Exposure Programme on Public Health, Preventive Healthcare & Health Promotion Systems	Singapore, Malaysia & Thailand	23–30 Jan 2027	₹4,96,000

February 2027

#	Programme Title	Destination	Dates	Cost + GST
25	Intl. Executive Exposure Programme on Foreign Policy, Diplomacy & Global Cooperation Systems	Paris & Zurich	06–13 Feb 2027	₹4,96,000
26	Intl. Executive Exposure Programme on National Security, Defence, Justice Systems, Climate Governance, Sustainable Development, Green Growth, Local Government Systems, Decentralization, Gender Mainstreaming & Inclusive Governance	Baku & Tbilisi	06–13 Feb 2027	₹4,96,000
27	Intl. Executive Exposure Programme on Water Resources, Irrigation Infrastructure, Urban Water Supply, Water Quality & Sanitation Management	Auckland & Queenstown, NZ	23–28 Feb 2027	₹4,96,000
28	Intl. Executive Exposure Programme on Leadership & Managerial Skills, Management & Business Administration	Paris & Zurich	23–28 Feb 2027	₹4,96,000

March 2027

#	Programme Title	Destination	Dates	Cost + GST
29	Intl. Executive Exposure Programme on Agriculture Policy, Food Security, Rural Livelihoods & Civil Supplies Management	Vietnam & Indonesia	06–13 Mar 2027	₹4,96,000
30	Intl. Executive Exposure Programme on Electric Mobility, E-Charging Infrastructure, Petroleum, Gas & Mining Resource Governance	Dubai & Abu Dhabi, UAE	06–13 Mar 2027	₹4,96,000
31	Intl. Executive Exposure Programme on Foreign Policy, Diplomacy & Global Cooperation Systems	Paris & Zurich	23–30 Mar 2027	₹4,96,000
32	Intl. Executive Exposure Programme on Public Health, Preventive Healthcare & Health Promotion Systems	Singapore, Malaysia & Thailand	23–30 Mar 2027	₹4,96,000



Registration Application Form Knowledge Co-Creation Program

Date: _____ TO _____,

Topic: _____

Venue : _____

Name : _____

Designation : _____

Organization/Department: _____

Office Address : _____

City :- _____ Pin: _____ State: _____

Telephone : (Off) _____ (Res) _____

Fax : _____ Mob No. _____ E-mail : _____

Date: _____

Signature _____

Place: _____

(Photocopies of the form can be utilized for additional delegates.)