



Government of West Bengal
Department of Personnel and Administrative Reforms
Common Cadre Wing
STATE SECRETARIAT
NABANNA, 7th Floor, Room No. 703
325, SaratChatterjee Road, Howrah-711 102

No. : 290-PAR(CCW)
G-1/15

Date: 05.06.2026


NOTICE

All the departments/offices under the Secretariat Common Cadre, West Bengal are hereby notified that the Draft Gradation List in respect of Lower Division Assistants is hereby being published.

All the Departments/Offices are requested to circulate this among the employees for their appraisal.

All the LDAs are hereby requested to bring any anomaly/dispute found in the published Gradation List to the notice of this Department through proper channel along with authentic supporting document(s) within 15 (Fifteen) days of publication.

N.B.: The education qualifications have been enlisted as per available verified PVR in respect of the employees. If any upgradation is required, employees are requested to turn up as per memo . no. 321-PAR(CCW)/U-3/15 dated 31.08.2021 of this Department.


Assistant Secretary
to the Government of West Bengal