

GOVERNMENT OF WEST BENGAL
Department of Personnel and Administrative Reforms
Common Cadre Wing
STATE SECRETARIAT
NABANNA, 7th Floor, Room No. 703
325, SaratChatterjee Road, Howrah-711 102


No. : 227-PAR(CCW)
O-01/2024

Date : 05. 05. 2026

NOTIFICATION

All the Departments/Offices as mentioned in the column 3 of the annexure are hereby informed that the **62 (Sixty Two)** Lower Division Assistants as mentioned in the column 2 of the annexure are on the verge of getting confirmed and there is also possibility of promotion to the post of Upper Division Assistant. So, the concerned Departments/Offices are requested to forward the following documents and information within **30.05.2026** in respect of those Lower Division Assistants whose names have been mentioned in the said annexure:-

1. Annual Performance Report for the period as mentioned in the column 4.
2. Attested photocopy of the 3rd page of the Service Book of the concerned LDA.
3. Whether the services rendered by the concerned employee(s) have been continuous and satisfactory.
4. Whether the employee(s) who took other than Bengali/Nepali in Group-B in Part-II in the LDA Recruitment Examination, has passed Departmental Examination in Bengali (corroborating document is to be produced).
5. Whether the employee(s) concerned joined in the Forenoon or Afternoon session.
6. Declaration of willingness/unwillingness in prescribed format and duly countersigned by appropriate authority.
7. Attested photocopy of Caste Certificate (if applicable).
8. Statement on D.P./Vigilance Clearance.
9. Statement on up-to-date Asset Statement submission.


OSD & EO Assistant Secretary
to the Govt. of West Bengal


ofc

Annexure to Notice No.: 227 -PAR(CCW) dated 05. 05. 2026

Sl. No.	Name of the LDAs	Name of Departments/Offices	Required APRs for the period of
1	2	3	4
1.	Shri Aishik Panigrahi	West Bengal Taxation Tribunal	13.04.2023 to 12.04.2026
2.	Shri Saikat Som	Land & Land Reforms and Refugee Relief and Rehabilitation	04.04.2023 to 03.04.2026
3.	Smt. Saheli Mondal	Backward Classes Welfare	05.04.2023 to 04.04.2026
4.	Shri Abhijit Mondal	Public Health Engineering	13.04.2023 to 12.04.2026
5.	Shri Subhankar Das	Fisheries	04.04.2023 to 03.04.2026
6.	Smt. Ritosri Roy	Food & Supplies	13.04.2023 to 12.04.2026
7.	Shri Biswajit Khutia	Finance	13.04.2023 to 12.04.2026
8.	Ayesha Khatoon	Land & Land Reforms and Refugee Relief and Rehabilitation	26.04.2023 to 25.04.2026
9.	Shri Gopal Biswas	Public Works	13.04.2023 to 12.04.2026
10.	Shri Soumitra Jalani	Agriculture	13.04.2023 to 12.04.2026
11.	Shri Swapnil Biswas	Labour	13.04.2023 to 12.04.2026
12.	Sekh Nur Hosen	Finance	13.04.2023 to 12.04.2026
13.	Shri Koushik Bag	Finance	13.04.2023 to 12.04.2026
14.	Smt. Poulami Das Mondal	Public Works	13.04.2023 to 12.04.2026
15.	Shri Mishar Kumar Halder	Pay & Accounts Office I, under Finance	13.04.2023 to 12.04.2026
16.	Samim Hasan Mondal	Panchayats & Rural Development	13.04.2023 to 12.04.2026
17.	Shri Puspendu Halder	Pay & Accounts Office II under Finance	13.04.2023 to 12.04.2026
18.	Shri Ganesh Sarkar	Higher Education	13.04.2023 to 12.04.2026
19.	Manjur Ahmed	Land & Land Reforms and Refugee Relief and Rehabilitation	13.04.2023 to 12.04.2026
20.	Mustafijur Rahaman	Information & Cultural Affairs	13.04.2023 to 12.04.2026
21.	Shri Bodhisattya Pal	State Vigilance Commission	13.04.2023 to 12.04.2026
22.	Tuhina Rahaman	Home & Hill Affairs	13.04.2023 to 12.04.2026
23.	Shanu Mondal	Panchayats & Rural Development	13.04.2023 to 12.04.2026
24.	Md Arif Mondal	Health & Family Welfare	13.04.2023 to 12.04.2026
25.	Shri Subir Barman	Home & Hill Affairs	13.04.2023 to 12.04.2026
26.	Shri Udayan Biswas	Public Works	13.04.2023 to 12.04.2026

Sl. No.	Name of the LDAs	Name of Departments/Offices	Required APRs for the period of
1	2	3	4
27.	Smt. Tithi Saha	Irrigation & Waterways	13.04.2023 to 12.04.2026
28.	Shri Sourav Biswas	Health & Family Welfare	13.04.2023 to 12.04.2026
29.	Md Jahangir Alam	Health & Family Welfare	13.04.2023 to 12.04.2026
30.	Shri Arpan Panua	Industry, Commerce & Enterprise	24.04.2023 to 23.04.2026
31.	Md Shahid Mahaboob Molla	Housing	13.04.2023 to 12.04.2026
32.	Rameez Reza	Micro, Small & Medium Enterprises and Textiles	13.04.2023 to 12.04.2026
33.	Sohel Rana Mondal	Land & Land Reforms and Refugee Relief and Rehabilitation	13.04.2023 to 12.04.2026
34.	Sk Lucky	Irrigation & Waterways	13.04.2023 to 12.04.2026
35.	Shri Monaj Naskar	Finance	13.04.2023 to 12.04.2026
36.	Shri Avishek Sardar	Pay & Accounts Office I under Finance	27.04.2023 to 26.04.2026
37.	Shri Abir Baran Das	Personnel & Administrative Reforms	27.04.2023 to 26.04.2026
38.	Amzad Ali	Food & Supplies	27.04.2023 to 26.04.2026
39.	Smt. Dipa Sarkar	Urban Development & Municipal Affairs (Urban Development)	27.04.2023 to 26.04.2026
40.	Smt. Anoushka Roy	Health & Family Welfare	27.04.2023 to 26.04.2026
41.	Smt. Aparna Saha Sonar	Public Works	27.04.2023 to 26.04.2026
42.	Shri Supravat Mondal	Labour	27.04.2023 to 26.04.2026
43.	Shri Asish Mondal	State Vigilance Commission	27.04.2023 to 26.04.2026
44.	Shri Shouvik Mandal	Health & Family Welfare	27.04.2023 to 26.04.2026
45.	Smt. Bidisha Mistri	Home & Hill Affairs	27.04.2023 to 26.04.2026
46.	Smt. Saswati Das	Technical Education, Training & Skill Development	27.04.2023 to 26.04.2026
47.	Javed Miadad	Industry, Commerce & Enterprise	27.04.2023 to 26.04.2026
48.	Syed Julfikar Ali	Public Works	27.04.2023 to 26.04.2026
49.	Shri Kalyan Sau	Home & Hill Affairs	27.04.2023 to 26.04.2026
50.	Shri Bhuban Roy	Panchayats & Rural Development	27.04.2023 to 26.04.2026
51.	Chand Md	Finance	27.04.2023 to 26.04.2026
52.	Shri Abhishek Kumar Shaw	Urban Development & Municipal Affairs (Municipal Affairs)	27.04.2023 to 26.04.2026
53.	Shri Anu Topno	Irrigation & Waterways	27.04.2023 to 26.04.2026
54.	Shri Prabesh Barua	Information & Cultural Affairs	27.04.2023 to 26.04.2026

Sl. No.	Name of the LDAs	Name of Departments/Offices	Required APRs for the period of
1	2	3	4
55.	Shri Suresh Shaw	Housing	20.04.2023 to 19.04.2026
56.	Shri Mahesh Majhi	Land & Land Reforms and Refugee Relief and Rehabilitation	27.04.2023 to 26.04.2026
57.	Shri Sanjay Mahato	Higher Education	27.04.2023 to 26.04.2026
58.	Shri Naba Kumar Mandi	Personnel & Administrative Reforms	28.04.2023 to 27.04.2026
59.	Shri Chiranjit Tudu	Finance	27.04.2023 to 26.04.2026
60.	Shri Akash Mudi	Pay & Accounts Office II under Finance	27.04.2023 to 26.04.2026
61.	Smt. Mousumi Hansda	Home & Hill Affairs	27.04.2023 to 26.04.2026
62.	Shri Jai Ghatwar	State Vigilance Commission	27.04.2023 to 26.04.2026


O.S.D. & E.O. Assistant Secretary
to the Government of West Bengal

To
The OSD & EO Assistant Secretary,
Personnel and Administrative Reforms Department,
Common Cadre Wing.

Sir,

I would like to draw your kind attention that I am willing / unwilling (put ✓ mark) to accept my forthcoming promotion to the post of _____ as it would be admissible to the order of Personnel and Administrative Reforms (Common Cadre Wing) Department.

Yours faithfully,

Name (Block Letter) : _____

Designation : _____

Department : _____

Mobile No. : _____

Department's Contact No. (Landline) : _____

Present Residential Address : _____

Particulars of Previous Departments :-

Sl No.	Previous Department/Office	Post/Designation	Duration of Posting

Countersigned by Departmental Authority
with Seal
