



GOVERNMENT OF WEST BENGAL
Department of Personnel and Administrative Reforms

(COMMON CADRE WING)

STATE SECRETARIAT, NABANNA, 7th Floor,
325, Sarat Chatterjee Road, HOWRAH-711 102
(Email id: paregov.ccw@gmail.com)

No. **96-PAR(CCW)/Estt.**
3F-3/14(Pt-III)

Date : 29.05.2019.

ORDER

The following 2 (two) Head Assistants, borne under Secretariat Common Cadre of Head Assistants and who are now posted in the Departments / Offices mentioned against their names, are hereby appointed in the interest of public service to officiate in the post of **Section Officers/** equivalent posts, under the pay structure of Pay Band-4 (Rs. 9,000/- Rs. 40,500/-)(Minimum Pay Rs. 12000/-) with Grade Pay of Rs. 4,780/- plus allowances as admissible from time to time under the order of the Government in the Departments / Offices as mentioned against the name of each of them in column-4 with effect from the date noted against each in column-3, and until further order(s) :-

Sl. No.	Names and Departments of the Head Assistants	Date of Effect	Departments / Offices where services are placed
1	2	3	4
1.	Shri Mantu Karmakar Industry, Commerce & Enterprises	01.05.2019	Higher Education
2.	Shri Sobhan Kumar Maiti Parliamentary Affairs	01.05.2019	Co- Operation


Their seniority in the Secretariat Common Cadre of Section Officers will be fixed accordingly.

Sd/-
Deputy Secretary
to the Government of West Bengal
Date : 29.05.2019.

No. **96/1(14) -PAR(CCW)/Estt.**

Copy forwarded for information and necessary/ appropriate action/record to:-

1. The Accountant General (A&E), West Bengal, Treasury Buildings, Kolkata-700001.
2. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-I, 81/2/2, Phears Lane, Kolkata-700012.
3. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-II, P-1, Hyde Lane, Kolkata-700073.
4. The Pay and Accounts Officer, Kolkata Pay and Accounts Office-III, Subhanna, SGO Complex, 5th & 6th Floor, Plot No.9, Block- DF, Sector -I, Bidhannagar, Kolkata-700064.
5. The Additional Secretary/ Commissioner, P & AR Department, General Cell/ Training Cell;
6. The Joint Secretary/Dy. Secretary/Assistant Secretary, _____ Department. He is requested to release the employee(s) concerned within 10 working days from the date of issue of this order.
7. The Joint Secretary / Dy. Secretary/Assistant Secretary, _____ Department.
8. The D.D.O., _____ Deptt., with request to issue LPC in respect of the employee(s) concerned.
9. Shri / Smt _____ Head Assistant , _____ Department- he/she is directed to join his/her new assignment within 10 working days from the date of issue of this order.
10. The Personal Secretary to the Principal Secretary, P and A.R. Department, Govt. of W.B.
11. The Chairman/Secretary, Bengal Secretariat Co-operative Society Limited.
12. The Promotion & Gradation List Cell, P and A.R. Department [CC Wing].
13. The IT Cell of this Department.
14. Guard File.


Deputy Secretary
to the Government of West Bengal